

Becca Bernard Brooklyn, NY 11226 ♦ 804.586.6273 ♦ bernardrn@gmail.com

Technical Toolkit: MS Office | Final Draft | Adobe Creative Suites | Powerpoint | Excel

Expertise: Producing | Writing | Editing | Directing | Curriculum Development | Performing

Producing/Writing Experience

PBS-The WNET Group and New York City Department of Education (DOE)

Writer/Performer/Educator

- Create interactive lesson and story-time aligned to early education standards for *Let's Learn!*
- Provide a supplemental resource for remote and blended learning
- Manage professional audio and lighting equipment while filming remotely

New York City Children's Theatre

Teaching Artist/Performer/Content Development

- Assist and prep materials for presentations using PowerPoint and Keynote
- Storyboard and edit the film version of FIVE, included in Rockefeller Center's Spring Sunday program and NYC DOE schools
- Write and develop scripts for 10 minute sensory extension activities based on the characters and story of the musical FIVE
- Teach the curriculum Literature at Play for grades k-5 at NYC schools and homeless shelters

Spoke the Hub Dance

Administrative Assistant

- Streamline and manage internal and external communication within busy studio, including newsletter design, MS Office and Excel
- Manage merchandise orders
- Conduct class registration and space management through Mind/Body software

Show Business Weekly, Performing Arts Trade Magazine

Editorial Intern/Contributing Writer

- Assist the managing editor in production
- Fact check and proofread articles, audition and show listing descriptions
- Research and write theatrical reviews
- Drive traffic to festivals with artist Q&As and a targeted feature

The Fainting Room

Producer/Writer/Performer

- Manage travel, load-in, tech and promotion for a four venue performance tour.
- Write and maintain all creative elements for the solo show The Fainting Room.
- Produce short film of relevant material managing lighting, sound and editing.

Community Idea Station, WCVE-PBS

TV Director, *The Neon Man and Me*.

Education

Children's Media Association Mentorship Program, Writing & Script Coordinator Focus, 2022

MFA Theatre Pedagogy And Choreography, Virginia Commonwealth University, 2009

Physical Theatre Studies: Accademia Dell' Arte, Italy, 2007

BFA Theatre Performance, Virginia Commonwealth University, 2009